**ESSENTIAL INFORMATION FOR NEW GRADUATE STUDENTS IN THE UNH BIOLOGICAL SCIENCES GRADUATE PROGRAM**  
updated 11/2023 ELH

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<th>WHAT</th>
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<th>More info/if you need help</th>
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<td><strong>key items</strong></td>
<td><strong>ASAP</strong></td>
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<td>getting your student ID</td>
<td>Respond to message sent from Online Photo to your UNH email address; upload photo; pick up ID on campus</td>
<td><a href="https://www.unh.edu/dining/dining-id-parking-services/unh-id-cards">https://www.unh.edu/dining/dining-id-parking-services/unh-id-cards</a> ; (603) 862-1821 or <a href="mailto:ID.Office@unh.edu">ID.Office@unh.edu</a></td>
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| setting up UNH email   | Used for all official UNH communication | https://unh.edu/it/kb/article/accessing-student-email-wildcats-mail.html  
Also has instructions to link up other UNH accounts, such as MyCourses/Canvas. |
| contacting your advisor and other useful people | Advisor ASAP; others as needed. | Department faculty list: https://colsa.unh.edu/biological-sciences/people  
Lisa Buchalski (administrative coordinator): lisa.buchalski@unh.edu, 603-862-3626  
Elizabeth Harvey (Associate Chair): elizabeth.harvey@unh.edu, 603-862-3418 |
| office access, keys    | Check for updates | Lisa Buchalski (administrative coordinator): lisa.buchalski@unh.edu, 603-862-3626 |
| COVID-19 info          | Last week of August      | Main UNH page: https://www.unh.edu/main/coronavirus                                        |
| orientation            | **last week of August**  |                                                                                          |
| required orientation events | Look for an email from Lisa Buchalski detailing the mandatory orientation events. | There are several orientation events for incoming graduate students, one run by the department, another by the UNH Grad School. There is also TA and safety training. Graduate students are expected to attend if mandatory. |
| registration           | Last week of August      |                                                                                          |
| register for classes   | Prior to the start of classes | **What to sign up for?** All incoming grad students must take BIOL 901.  
Discuss with your advisor what else you should take in your first semester|
| health insurance       | By Sept. 1               |                                                                                          |
| health insurance and medical records | Submit physical and immunization records online | http://www.unh.edu/health/shbp  
http://www.unh.edu/health/incoming-students (includes link to submit immunization records, which is necessary to maintain enrollment)  
https://wellfleetstudent.com/  
If you have questions or need help: UNH.SHPB@unh.edu  
Greg Turcotte, Business Mgr., Health & Wellness (603) 862-2855, gregory.turcotte@unh.edu  
Cindy McGahey, Dir. Finance & Admin., H&W Cindy.McGahey@unh.edu (603) 862-2853 |
| (SHBP = Student Health Benefits Plan) | SHBP waiver/enrollment period open June 16 through Sept. 16 [ALL full-time students must take action] |                                                                                          |
| other logistics        |                          |                                                                                          |
| online resources for new grad students | Grad school info for new students: https://gradschool.unh.edu/enroll.php#admin  
Department specific grad program handbook, etc. https://colsa.unh.edu/biological-sciences/key-documents  |                                                                                          |
## Support for Internat’l Students

- [https://www.unh.edu/global/international-students](https://www.unh.edu/global/international-students)
- Contact: oiss@unh.edu

## Parking Permits, Bus Lines, etc.

- Student parking permits available for commuters – purchase online
  - [http://www.unh.edu/transportation/parking](http://www.unh.edu/transportation/parking) (parking info)
  - [http://www.unh.edu/transportation/wildcat-transit](http://www.unh.edu/transportation/wildcat-transit) (bus and general transportation info)

## Emergency Alerts

- Automatic notification of weather, safety, and other local emergencies
  - [https://www.getrave.com/login/unh](https://www.getrave.com/login/unh)

## UNH Calendar

- [https://calendar.unh.edu](https://calendar.unh.edu)